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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE FULL PARISH COUNCIL MEETING OF RUSPER PARISH COUNCIL TO BE HELD ON 29th October 2024 AT **7.00 pm** IN RUSPER VILLAGE HALL

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

Members who have not submitted an up-to-date Register of Members Interest form are asked to do so.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings

To **approve** the minutes of the previous Council meeting 24th September 2024. ([Document 1](#))

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Agree responses to the following planning applications:

"In the event that the officers are minded to propose the acceptance of this application, Rusper Parish Council would ask for it to go to full committee and that the Parish Council is allowed to speak to their objections at the meeting."

6.1 DC/24/0874 - The Lamb Inn Lambs Green Rusper West Sussex (AMENDED DESCRIPTION)

(full plans sent via email 21/10/24)

Change of use of existing public house to residential, demolition of existing rear extensions and erection of rear two storey extension to accommodate four X 2 bedroom flats and two X 1 bedroom flats. Erection of detached coach house to accommodate one X 2 bedroom flat and one X 1 bedroom flat, including associated car parking, landscaping, bin storage and cycle store.

6.2 MO/2024/1535 - Pinewood Park, Capel Road, Rusper, Horsham, Surrey, RH12 4PZ

(Link to plans sent via email 21/10/24)

Change of use of land to 12 gypsy/traveller pitches and associated works including retention of vehicle access, wildflower meadow and tree planting. Planning Officer Aiden Gardner – deadline 8th November 2024. *The parish council is a consultee.*

7. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

8. Rusper Sports Club

8.1 To **receive an update from** Cllr M Fillmore with a draft sub lease to Rusper Sports Club Management.

8.2 To **agree** for legal support for the advice on a sub lease note there is left over EMR.

9. GATWICK

- 9.1 To **agree** a joint Parish Council response to the Gatwick consultation.
- 9.2 To **note** the Gatwick report. ([Document 2](#))
- 9.2 To **receive** an update from Cllr M Fillmore on the DCO.

10. Playground Inspection Report

To **receive** an update on improvements to the playground.

11. Fingerpost

To **receive** the survey of the posts and the work required before budgeting the maintenance of the posts.

12. Bus Shelter

To receive the survey of the bus shelter and work required before budgeting the maintenance of the shelters.

13. 20mph Speed reduction

To **receive** an update on the reduction in speed through the High Street application.

14. Village Sign outside Bohunt School staff entrance

To **receive** an update on the installation of the village sign Cllr R Gatt.

15. Streetlights ([Document 4](#))

To **consider** a maintenance agreement for all streetlights, draft example attached to agenda.

16. WSCC Highways Consultation

To accept the consultation response, carried from Planning Committee.

17. Enterprising Horsham – Consultation Underway – Parish Councils ([Document 5](#))

To **discuss** the consultation and agree a response.

18. Water Neutrality Question ([Document 6](#))

To **discuss** the proposed correspondence to HDC regarding water neutrality Cllr F Maitland-Smith.

19. WSCC Highways Winterisation

To **note** the new contact for Rusper Parish Council. ([Document 7](#))

20. Rusper Parish Council Plan 2024 ([Document 8](#))

To **discuss** the draft plan and to add to it for approval at the next meeting.

21. Financial

- 21.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions September. ([Document 8](#), [Document 9](#), [Document 10](#))
- 21.2 To **note** the draft Budget FY25-26 and to make any alterations. ([Document 11](#))
- 21.3 To **note** the engagement of Mulberry ALC Ltd to be the internal auditor FY24-25. ([Document 12](#))
- 21.4 To **accept** the CIL/S106 reports. ([Document 13](#))
- 21.5 To **approve** the purchase of a replacement dedicated Parish mobile phone number. ([Document 14](#))
- 21.6 To **approve** the new UMS energy supply contract for the streetlights. (to follow)

22. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

23. Matters Arising

To **note** any agenda items for the next meeting.

EXCLUSION OF PRESS AND PUBLIC In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.

24. Staff Matters

- 24.1 To **consider** the NJC pay increases for the Clerk and RFO. ([Document 15](#))

24.2 To **consider** a pay increase for the Litter Warden in line with minimum wage increases.

Circulation: *All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.*

L Wilcock, Clerk to the Council, 24th October 2024. .