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Minutes of the Ordinary Meeting on Tuesday 29th September at 7.30 pm. This meeting was held virtually on Zoom.

Present: G. Hussey (Chairman), G. Sallows (Vice Chairman) M. Cooke, R. Allen, M. Fillmore, G. Fleming, V. Saunders and V. Bender
L. Bannister (Clerk)
HDC & WSCC Cllr. Kitchen

Cllr. Hussey advised that the meeting is being recorded, and the recording will be deleted once the Minutes are approved.

1 Apologies for Absence

Apologies were received from Cllrs. Gatt and Forrest.

2 Declaration of Interests

Cllr. Allen declared an interest in the expenditure for the website improvements as the contractor to be considered for this work.

3 Approval of Minutes of the previous Meeting

These were agreed by Council and duly signed by Cllr. Hussey.

4 Open Forum

The meeting was adjourned to allow members of the public to speak.

No members of the public were present.

The meeting was resumed.

5 Reports from other Authorities

This item was adjourned until Cllr. Kitchen could join the meeting.

6 Membership of CAGNE PC Forum

It was RESOLVED to approve this membership at a cost of £4.

Members will decide whether or not they can attend when the date of the next meeting is published.

7 Reopening of playground chat room

The tape on the chat room keeps being removed. **It was RESOLVED** to reopen this.

8 Consider spending for VE Day remembrance fund

It was RESOLVED to buy a remembrance bench to put in the Recreation Ground. The Clerk will look at the options available.

9 Consider grant of £100 to Age UK for the purchase of bags of support

It was RESOLVED to approve this.

10 Consultation on Planning White Paper

It was RESOLVED to delegate this decision to the Planning Committee. Cllr. Saunders will put together a proposed response.

11 Installation of oak bollards in High Street

A quote has been received for £2,678 to replace the bollards on the High Street. Two other companies declined to amend their quote from the first time they quoted.

It was RESOLVED to accept this.

12 Approval of tender for grass cutting contract

It was RESOLVED to approve the tender documents.

The Clerk will advertise the contract and a decision will be made at the November meeting.

13 Approval of expenditure for website improvements

Cllr. Allen left the meeting

Cllr. Allen has quoted £280 (maximum) to make the required changes to the website. **It was RESOLVED** to approve this.

Cllr. Allen re-joined the meeting

14 Approval of licence for salt bin at Gardeners Green

Saxon Weald has sent an invoice for £32.50 for the licence of the grit bin. **It was RESOLVED** to:-

- Not pay this invoice.
- Send Saxon Weald an invoice for the same amount for purchasing and servicing the grit bin that is benefitting their land.

15 To consider how to use Covid fund

£164.97 has been granted to use towards costs relating to the Covid-19 pandemic. **It was RESOLVED** to hold this money in case it is needed in the coming months.

16 Report of meeting with Legal & General

The report was noted.

It was agreed that the Clerk will make contact with the bus companies now to see if they will consider a route through Rusper.

17 Report from representatives

Cllr. Bender reported that a group of people from the Martin Grant estate swept the pine needles out of the road. A thank you message will be posted on social media.

Gatwick Airport related correspondence and reports - Cllr. Fillmore has circulated various reports and information. Members can contact Cllr. Fillmore if they have any questions.

Cllr. Cooke has been in touch with a councillor of Warnham Parish Council about their re-wilding project. Members could look at Tilletts Field in Warnham to understand what has been done. This isn't open to the public but there are organised walks to join, which Cllr. Cooke can arrange. It was suggested that a scheme may be suitable for the field behind the playground, and the school may like to plant the seeds. The Clerk will find out if any grants are available.

Cllr. Allen reported that the Village Hall has now reopened. Some local groups have resumed their bookings. Extensive work has been done to improve the cleaning regime. The school is not using the hall at all. New bookings will be considered after Christmas.

18 Clerk's report

Correspondence

The following letters have been received:-

- MP Jeremy Quin – to acknowledge RPC's letter.
- Citizens Advice – to thank for the donation.
- Complaint to HDC re. Stafford House decision. An email has been received from a neighbour asking for RPC's support if they go to a planning ombudsman.
- GACC – newsletter.
- HALC – information about the WSALC review.
- WSALC - review information.

Other

- Planning applications DC/20/0882 (Stafford House), DC/20/0937 and DC/20/0939 (Winterfold Farm) are going to committee on 6th October. Cllr. Sallows will speak on behalf of RPC.
- The vacancy is due to be filled by co-option at the October meeting. One application has been received so far.
- A salt bin is missing at the corner of The Mount, Orltons Lane and Langhurst Lane. The Clerk will get quotes to replace this.
- Homes England has offered to arrange a meeting to consult with RPC. Councillors would like to attend this.
- A signatory still needs to apply for a credit card. Due to the difficulties with the bank, the Clerk will look into alternative accounts instead.
- The phone box on the High Street needs re-painting. This will be looked at in the spring time along with the phone box in Lambs Green.

Cllr. Kitchen joined the meeting

19 Reports from other Authorities

Cllr. Kitchen reported as follows:-

- WSCC is busy with managing the pandemic in their educational and care home settings.
- Horsham was the second highest district in West Sussex for new Covid-19 cases last week.
- The new pop-up cycle lanes have not been well received.
- HDC is concerned about the Planning White Paper.
- WSCC has some money available for superfast broadband schemes.
- The Thames Water planning application may need to go back to committee.

Cllr. Kitchen left the meeting

20 Finances

Reconciled accounts & bank statements

These were verified by Cllr. Fillmore, who produced a report on the accounts.

Approval of Internal Auditor's engagement letter

It was RESOLVED to approve this.

Invoices to pay

It was RESOLVED to pay the following:

Salaries – £731.55

SSE (electricity) - £34.44

SLCC subscription - £90

CAGNE PC Forum subscription - £4

Sussex Land Services - £457.34

Surrey Hills Solicitors - £1633.75

Litter warden gloves - £9.99
Surrey Hills Solicitors - £550
SSE Contractors (repairs) - £558

All of these payments will be sent via bank transfer.

21 Closure of meeting

It was RESOLVED to close the meeting to members of the public

22 Rusper Recreation Ground lease

The latest proposed terms have been circulated. These will be progressed to a final lease as soon as possible once a final position has been agreed.

23 Review of Clerk's salary

It was noted that the Clerk's salary point has been increased by 2.75% after agreement by the National Joint Council. **It was RESOLVED** to approve this.

It was RESOLVED to review the Clerk's salary point.

24 Date of Next Meeting

The next Council meeting will be held on 27th October 2020 at 7.30 pm.

The meeting closed at 9.00 pm

LEANNE BANNISTER
CLERK