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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE ORDINARY MEETING OF  
RUSPER PARISH COUNCIL TO BE HELD ON TUESDAY 25<sup>th</sup> JANUARY 2022 AT 7.30 pm AT RUSPER  
VILLAGE HALL

## AGENDA

### PLEASE NOTE:

- Please sanitise your hands once inside the building, and wear a face covering.
- Seats will be set 2m apart, please do not move them unless you are in a household/bubble with anyone else.
- There will be no paper copies of the agenda available but this will be displayed on the projector.
- Doors and windows will be left open during the meeting so please dress appropriately.

*Thank you for your understanding.*

### 1. Apologies

To **receive** apologies from absent Councillors.

### 2. Declaration of interests

To **receive** declarations of interest in respect of items on the agenda.

### 3. Minutes of previous meeting

To **approve** the Minutes of the previous Council meeting.

### 4. Save West of Ifield

- To **listen** to a presentation from Save West of Ifield, ask questions and consider options for working together (limited to 30 minutes maximum for this item). ([document 1](#))
- To **consider** the grant application from Save West of Ifield. ([document 2](#))

### 5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/questions to three minutes.

### 6. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

### 7. Climate Emergency

To **acknowledge** that there is currently a climate emergency, and to ensure that all decisions made within the meeting have consideration to this.

**8. Queen's Platinum Jubilee ([document 3](#))**

To **plan** for:-

- a. Beacon lighting
- b. Street party
- c. Queen's Green Canopy

**9. Roles for councillors**

To **appoint** councillors to the following roles:-

- a. Tree inspections
- b. Village Hall Committee representative

**10. Grounds maintenance**

To **consider** adding the following tasks to each visit by the contractor rather than on an ad hoc basis:- jet washing the playground, the grass verge at the finger post on the junction of Capel Road and Newdigate Road and along to the 30mph verge, and the grass verge outside Ghyll Manor.

**11. Wooden gate and sign at Ifield ([document 4](#))**

To **consider** the quotes for a new entry sign at Ifield.

**12. Litter collection**

To **set a date** for the litter collection day, normally held on a Sunday in March.

**13. Annual Parish Meeting**

To **consider** speakers for the meeting to be held on Thursday 21<sup>st</sup> April.

**14. Website**

To **consider** paying Mr Allen £30 per month for support and maintenance of the Parish Council website.

**15. Subscriptions**

To **consider** renewing the subscription to Local Councils Update at a cost of £75 (or £100 with online access).

**16. Reports from representatives**

To **receive** verbal reports from Councillors on their various responsibilities.

**17. Correspondence ([document 5a](#) and [5b](#))**

To **note** the S106 report from HDC.

**18. Clerk's report**

To **receive** a verbal report from the Clerk.

**19. Financial ([document 6](#))**

To **approve** the report.

**20. Schedule of payments**

To **approve** the payments as shown on the schedule (to be circulated separately).

*L Bannister*

Clerk to Council

19<sup>th</sup> January 2022