



Rusper Parish Council
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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE PARISH COUNCIL MEETING OF RUSPER PARISH COUNCIL TO BE HELD ON 29th APRIL 2025 AT **7.00 pm** IN RUSPER VILLAGE HALL.

L Wilcock, Clerk to the Council, 23rd April 2025.

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings

To **approve** the minutes of the previous Council meeting 25th March 2025. ([Document 1](#))

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

To note the new WSCC Highways Road Safety Facebook page. <https://www.facebook.com/RoadSafetyWSCC>

7. Planning Applications

[DC/25/0523](#) - Land North of East Street Rusper West Sussex ([Email](#), [Map](#))

Erection of 18no. 2, 3 and 4 bedroom dwellings, (including 6no. affordable housing units), together with access from East Street, vehicle and cycle parking, landscaping and open space, and sustainable drainage.

8. Annual Parish Meeting.

To **receive** an update on the speakers for the event and to **agree** advertisement of the event.

9. Rusper Sports Club ([Document 2](#))

To **agree** the costs for Surrey Hills Solicitor to review and edit the underlease.

10. Gatwick

To **note** the Gatwick report. (On website)

11. Fingerposts ([Document 3](#))

To **continue** to the discussion on the fingerpost maintenance project and agree which fingerposts require quotation.

12. Playground ([Document 4](#))

a) To consider the three quotations, to **agree** the new items for replacement and to **agree** a public consultation and budget for the project with grant funding sources.

b) To **note** the [playground report](#) and to **note** the emergency maintenance requirements.

13. Rusper Noise Monitoring Terminal ([Document 5](#))

To **note** the email from Cllr George Sallows and to **discuss** the last section in the email.

14. Courage Dyers ([Document 6](#))

To **resolve** to **delegate** a Cllr M Fillmore to represent the council on the board for the next term.

15. Tree Survey - maintenance

To **consider** the quotations for the tree maintenance. ([To follow](#)).

16. Parish Litter Pick – 6th April 2025

To **receive** an update on the annual litter pick.

17. 80th VE Day 8th May 2025

To **discuss** the beacon lighting event and to make any further arrangements.

18. Standing Orders NALC model

To **adopt** the new NALC model Standing Orders 2025. ([Document 11](#))

19. Reports from Representatives

Councillors to give feedback from any representations they made on behalf of the council in between meetings.

20. Financial

20.1 To **approve** the reports as attached - Reconciliation, Budget and Unity and Nationwide Bank statement March 2025. ([Document 7](#), [Document 8](#), [Document 9](#), [Document 10](#))

20.2 To **note** the CIL and S106 statements. Clerk to update HDC on the spent funds. ([Document 12](#), [Document 13](#))

20.3 To **approve** the Internal Audit report FY24-25. ([Document 14](#))

20.4 To **approve** the AGAR form FY24-25. ([Document 15](#), [Document 16](#))

20.5 To **note** the significant variances report. ([Document 17](#))

20.6 To **note** the Notice of Public Rights and Publication of Unaudited AGAR. ([Document 18](#))

20.7 To **approve** payment of the Internal Audit. (to follow)

21. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

22. Matters Arising

To **note** any agenda items for the next meeting.

Circulation: All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.