

Rusper Parish Council



Lisa Wilcock
Clerk to Council
c/o Rusper Village Stores
East street
Rusper
RH12 4PX

07904 371520
clerk@rusper-pc.org.uk
www.rusper-pc.org.uk

Minutes of the combined Planning and Parish Council Meeting on Tuesday 26th September 2023 at 6.30pm. This meeting was held at Rusper Village Hall.

Present: M Cooke (Chair), Cllrs G Hussey (Vice Chair), M Fenton, G Sallows, S White, M Fillmore, G Adams, G Fleming, E Kitchen (HDC), K Nagle WSCC.

Absent: F Maitland-Smith, R Gatt, District Councillor Tony Hogben.

There were 2 members of the public.

Meeting commenced 1830hrs

1. **Apologies**

Apologies were received in advance of the meeting from Cllrs F Maitland-Smith, R Gatt, District Councillor Tony Hogben.

The Council **acknowledge** the resignation of V Hanstad-Pilcher therefore creating one vacancy on Parish Council for co-option as advertised. The Council expressed their thanks to Mr Hanstad-Pilcher for all his hard work for the Parish and **agreed** to write a letter of thanks. **Action** Clerk.

2. **Declaration of Interests**

Members were reminded to make any declarations of a personal and/or pecuniary interest that they may have in relation to items on the agenda.

No declarations were made.

3. **Climate Crisis**

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within meeting have consideration to this.

4. **Minutes of previous meeting**

It was RESOLVED to approve the Minutes of the previous combined Council meeting held on 29th August 2023. The Chair signed the minutes.

5. **Open Forum**

Nothing to report.

6. **Reports from other Authorities**

County Councillor Katie Nagle – noted the white line by the village shop has been applied for. Noted that members of the Community Highway Scheme are working with Cllr Simon White with a meeting planned in October. The question was raised about the lack of lighting in Rusper Road, Ifield. The Council confirmed that maintained lights in the area were decommissioned after the implementation of a dark skies policy. This was agreed after a period of consultation with the residents and, at the time, 60% were in favour with further residents remarking that the dark skies policy was preferable after the lights were decommissioned. It was noted that since further

development behind the houses , the area has become more urbanised so another consultation to judge how people feel may be the way forward. Noted that there is no pavement on the south side of Rusper Road towards the roundabout which is also an issue. It was agreed that the County Councillor will review the issue of the missing footpath and the NPSG will review the issue of the lighting. **Action** Cllr G Sallows to email County Councillor Katie Nagel with details of the footpath, and the dark skies policy will be covered in the NPSG group.

District Councillor Liz Kitchen – it was reported that the Local Plan is going ahead and will go out for consultation towards the end of the year. This will then go to the inspector for determination. There is still an issue regarding water neutrality and some District Councillors are concerned about the use of boreholes and the subsequent draining of the aquifers as once they dry up they will be forever lost. Noted that the Planning Department has a lack of personnel and planning officers at this time.

7. *Cllr G Sallows Chair of Planning chaired this section of the meeting.*

Gatwick Planning Application for Emergency 2nd Runway

The Council to **agreed** that the response to CAGNE was sufficient to address the Council's stance on the plans for a 2nd runway.

7.1 DC/23/1701 Thatched Barn East Street Rusper Horsham West Sussex RH12 4RD

Install oak patio doors to the south-east elevation.

It was RESOLVED that the Parish Council have no objection to this application.

7.2 DC/23/1671 Calderbank Ifield Wood Ifield West Sussex RH11 0LE

Erection of an open covered porch to the front of the dwelling

It was RESOLVED that the Parish Council have no objection to this application.

7.3 DC/23/1639 Two Acres Langhurst Wood Road Horsham West Sussex RH12 4QD

Demolition of existing greenhouses and erection of a pre-fabricated single storey granny annexe for ancillary residential use associated with the main dwelling

It was RESOLVED that the Parish Council have no objection to this application as long as it remains an annexe to the property and remain within the curtilage of the main property as stated within the application.

7.4 DC/23/1623 13 Steeres Hill Rusper West Sussex RH12 4PT

Demolition of existing conservatory and erection of single storey side extension to south-west elevation. Conversion of garage and workshop to form habitable space, Replacement fenestration and associated landscaping.

It was RESOLVED that the Parish Council have no objection to this application.

7.5 DC/23/1601 Chowles Farm Lambs Green Rusper West Sussex RH12 4RG

Prior notification for the erection of an agricultural storage barn and creation of a new agricultural access track and field gate access onto East Street. *The Clerk has asked for an extension of time to respond – note to Council application mirrors DC/23/1285 which has been withdrawn.*

It was **RESOLVED** that the Parish Council strongly oppose the application and to use the substantial response other applications on this site.

8. **Agree responses to planning applications received since publication of the agenda.**

8.1 DC/21/2043 Northside Farm Rusper Road Ifield Crawley West Sussex RH11 0LQ It was **RESOLVED** the Parish Council strongly objects as there are no clear details on what is being proposed. The Council found the application to be unintelligible with no text to show what is happening to the site. There are no scale markings on the plans; water runoff and flooding in road is severe with no mitigation to this issue; noted the current use is temporary use, it is already an unsightly site and is unsuitable for a rural location; the site is isolated from any amenity i.e. no bus, no footpath and is against all NPPF requirements for a sustainable development. Access to the site is near a sharp bend so will increase the risk for a road traffic accident. Reference was made to planning application DC/17/0865 travellers site which was refused and went to appeal and the appeal APP/Z3825/W/17/3192171 was upheld for a number of reasons. The Parish Council put to HDC Planning that this site is inappropriate and far outweighs the planning need for travellers' sites. The Council also note that this site is a temporary site for the use of one family.

9. **Enforcements**

The Council notes the enforcement report given in advance of the meeting by Cllr M Fillmore. Noted an email response from Reg Hawks was received by the Clerk an hour before the meeting which was distributed to all Councillors during the meeting. A question was asked to the District Councillor that the Parish Council would like more support from HDC Planning to gain expertise when trying to respond to applications effectively. Noted the current enforcement order on Horse Ghyll's Wood Farm, Capel Road – Doggy Day Care – as not being run in accordance with planning application DC/19/2190. Land off Bonnets Lane – airport carparking area which now has hardcore down. Spinroute CCM depot – car parking is not in the right place according to the planning granted. Midwinter Farm, The Mount – now gone to planning. Lower Prestwood Farm, Scraggs Copse – 2 mobile homes have been installed ref EN/22/0509. Noted the application to turn barns into houses and these mobile homes are separate to the application. Noted that Prestwood Lane now has several mobile homes and is becoming an eyesore.. It was **agreed** to submit an enforcement on the various mobile homes that have appeared in the area to encourage the Enforcement Officer to visit the area to control the issue. **Action** Clerk to issue an enforcement to HDC.

1932 Cllr Marion Fenton left the meeting.

Simon's Field – 2 residents have made a complaint and also a request for the Council to take further action, papers were issued in advance of the meeting.

It was **RESOLVED** that the Council supports concerns of the neighbours due to the disruption through the use of the field outside of the planning conditions and agreed to report the issue of the persistent noise and disruption to Environmental Health as well as issuing an Enforcement application. **Action** Clerk.

10. **Section 106 Funding Application Consultation – Rusper Village Hall**
To **consider** a consultation letter regarding Rusper Village Hall Trust's Section 106 Funding application in respect of the new roof for Rusper Village Hall; the application form and supporting documents for the proposed project were issued in advance of the meeting. It was **RESOLVED** that the Council supports this application. **Action** Clerk to send a response of support for this S106 application.
11. **The Glebe Development**
The developer has contacted the Clerk and offered a site meeting at The Glebe for the Council to have the opportunity to see the proposed outline and to ask questions. Clerk to advise the developer of the date. It was **agreed** Cllrs Cooke, Sallows, White, Fleming and the Clerk to meet on 9th October 2023 at 4pm at the site. **Action** Clerk to organise and invite the Vicar.
12. **NPSG/LP Working Group**
Following the meeting of the NPSG on 5th September 2023 and the LP Workshop on 4th September 2023, the NPSG recommend that the Parish Council send a letter to HDC which was distributed in advance of the meeting. It was **agreed** to issue the letter as distributed along with a copy of the Transport Survey to the John Milne, Catherine Howe and the Strategic Planning Committee. **Action** Clerk is issue the letter and Transport Survey.
13. **Operation Watershed**
The Clerk has contacted Landbuild to progress with stage 2 of works at The Mount. Carry to next meeting as quote has not been received.
14. **White H Line application – adjacent to Rusper Stores**
Order has been placed. Carry to next meeting.
15. **Car Charging Point**
The Council discussed the possibility of applying for electric car charging points within Rusper via a WSCC scheme. It was **agreed** to enquire how to apply for a car charging point potentially in the Parish Council car park, sports club car park, village hall and The Star subject to landowners approval. **Action** Clerk to make enquiries about the process on behalf of the Parish Council. Carry to next meeting.
16. **Reports from representatives**
The Council **noted** Cllr R Gatt report distributed in advance of the meeting. Within the report it states that Jeremy Quin MP is holding his surgery at Rusper in October.
Cllr Simon White – there is a meeting with WSCC Highways on 9th October 2pm to enquire about speed limits. It was **agreed** that a new battery would be purchased for the SID and Cllr G Sallows would show where the sites for the SID are located within the Parish.
Cllr Marion Fenton – it was **agreed** that Marion would be added to the Traffic and Transport Working Group.
Cllr G Hussey – noted that an email from Circuit was received and the Rusper Stores defibrillator is registered; Cllr Hussey will carry out a check on the defibrillator.
Cllr G Sallows – the Village Car park barrier lock has been replaced 3 times in the last year but it has been broken again. A new bolt is now to be installed which is harder to unlock. Noted on 30th September car park being used for a wedding for a double decker bus. Cllr G Hussey to lend some cones to make sure the Car Park is available. It was reported that the Sports Club has 3 quotes for the Court but due to the conditions of lease permission is needed from the landowner. **Action** Clerk to contact the owner using new addresses to be supplied by Cllr Sallows.
Cllr M Fillmore – Gatwick report has been added to the website.
Cllr G Adams – nothing to report.
Cllr M Cooke – the next coffee morning for Hope Keith Trust is on 10th October 2023. Car Park brambles have been cleared but there is a tree down on the Glebe side of

the fence. **Action** Clerk to contact the Diocese to do it. It was **agreed** that a wreath will be purchased on behalf of the Parish Council for the Remembrance Service.

17. **Rusper Stores Recycling Bin**

The dual recycle/waste bin has been chased. This item is to be carried.

18. **TPO Summerwood Estate**

An application for a TPO on various trees was placed with HDC by the Clerk. HDC will not allow an application on the trees. Clerk to write again potential risk with regard to the West of Ifield development. **Action** Clerk.

19. **Policies**

19.1 The Council **adopted** the Procurement Policy as issued with the agenda.

19.2 The Council **approved** the Local Winter Plan 2023 for submission to WSCC for RPC to be included in the Local Winter Plan Offer with gritting map. Cllr Sallows to issue Clerk with the up-to-date inventory of hi vis jackets, torches etc. **Action** Clerk and Cllr Sallows.

20. **Financial**

20.1 It was **RESOLVED** to approve the financial report, this was signed by the Chair.

20.2 The Council considered feedback received from the CAGNE grant application. The Council did not accept that the feedback was sufficient for the Parish Council to donate a grant but still supports CAGNE and opposition to a second runway. It was **RESOLVED** to pledge up to £2000 subject to the receipt of an invoice or quotation to donate the money towards their costs.

20.3 It was **RESOLVED** to agree to the extra cost for the works to complete the Transport Survey. **Action** Clerk to contact Alan Bailes Consultancy.

21. **Schedule of payments**

It was **RESOLVED** to approve the schedule of payments.

22. **Next combined Parish Council and Planning meeting is on 31st October 2023 with a start time of 6.30pm.**

Meeting ends 2036hrs