

RUSPER PARISH COUNCIL

Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 28th February 2017 at 8.00pm

Present: Cllrs. G. Hill (Chairman), G. Sallows (Vice Chair) G. Hussey, R. Allen, V. Bender, D. Lawton and V. Saunders
L. Bannister (Clerk)
WSCC and HDC Cllr. Kitchen
3 members of the public

1 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Gatt, Forrest, Sheridan, and Sole.

2 DECLARATIONS OF INTEREST

Cllrs. Hill and Hussey know the applicants of DC/17/0202 and DC/16/2911, but they have no financial interest in these applications.

3 MINUTES OF PREVIOUS MEETING

These were agreed and duly signed by Cllr. Hill.

4 OPEN FORUM

Mr Marsh explained about his planning applications for The Hut Waterhall Farm. Mr Marsh has been at Waterhall for 15 years running a hotel. The hotel industry is changing, so he is looking to diversify into producing craft ale. The advantage of doing this is because they own the land outright. They are now looking to transfer The Hut away from the hotel and convert it into a brewery.

Cllr. Sallows asked how they will be removing the waste products from the site.

Mr Marsh's brother in law explained that it will be a 10 barrel brewery, which classes it as 'micro' sized. A barrel is 288 pints. They would be able to brew four times a week. Traffic created would be effluent taken away either fortnightly or monthly. There will be a delivery of malt and other chemicals monthly.

They hope to sell to local pubs and restaurants.

Cllr. Bender arrived

Some of the beer will be draft, but most bottled.

No additional buildings are proposed. There will be room for lorries to turn, and there would be no need for them to stop in the road. There is already parking for about 4 cars in addition to space for delivery vehicles.

Bottling will be by hand, so no noise will be created.

HDC have visited and seem happy with the plans to deal with the smell.

Cllr. Allen asked if they would sell to individuals popping into the brewery. The initial plan is for them to sell locally, as if they sold to individuals they would need different licensing.

Three employees are proposed.

Cllr. Kitchen arrived

5 REPORTS FROM OTHER AUTHORITIES

Cllr. Kitchen reported that WSCC are rolling on Operation Watershed into the next financial year.

WSCC have signed up to a deal with Surrey County Council to provide parish councils access to a free mapping system. There will be a comprehensive training session on this at the SSALC Spring Conference.

Cllr. Kitchen has complained about North Horsham because the notices that have been displayed to inform the public of the planning application have been put where no members of the public would be (eg on a roundabout).

The North Horsham planning application should be going to committee at the end of April, although a date has not yet been fixed.

Cllr. Hill asked if the road layout had been reviewed yet. Cllr. Kitchen said that this has not progressed yet.

Cllr. Kitchen suggested keeping pressure on traffic management in Rusper.

Cllr. Hussey asked if there was an update on Wayside, but Cllr. Kitchen said there wasn't anything to report yet although she believed the applicants were going to try and comply with HDC's requests.

Cllr. Bender said that Martin Grant developers are not complying with their planning consent as they don't have an 'in and out' system for their vehicles, and instead are allowing their HGVs to back out of the access with other HGVs waiting in the road. The Clerk will make a complaint about this to planning compliance, health and safety and highways, and will copy Cllr. Kitchen in.

Cllr. Kitchen has noticed that there are still cars parked at Ifield Court Hotel. This appeal is currently with the inspector.

6 PLANNING

DC/16/2718 Broadbridge Cottage, Lambs Green

So as not to miss the comments deadline on this application, this application was decided by email. It was decided not to vary the original comment.

DC/16/2911 The Hut Waterhall Farm, Prestwood Lane

It was agreed to comment on this application as follows:-

'Rusper Parish Council is in support of this application.'

DC/16/0202 The Hut Waterhall Farm, Prestwood Lane

It was agreed to comment on this application as follows:-

'Rusper Parish Council is in support of this application.'

DC/16/2881 Jacaranda, Whitehall Drive

It was agreed to comment on this application as follows:-

'Rusper Parish Council does not object to this application.'

DC/17/0248 Crooked Chimneys, Wimland Road

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to this application but has concerns about the size of this extension in relation to the property, and also taking into account the outstanding application.’

S106/17/0001 Old Park, Horsham Road

Details of the planning obligation were not available, so it was agreed that the Clerk will find out more details and circulate these to Members so that a decision could be made by email.

The following application was received since publication of the Agenda. So as not to miss the comments deadline on this, the application was reviewed (see below).

DC/17/0395 Normans Estate, East Street

It was agreed to comment on this application as follows:-

‘Rusper Parish Council does not object to this application.’

7 PLANNING UPDATES

The appeal at North Gates, The Mount has been allowed.

A meeting with Liberty about the North Horsham development has been suggested for 12th April.

An appeal has been listed for DC/16/1678 The Barn, Capel Road (which was an application for change of use from agricultural to residential).

8 SPEED LIMIT REDUCTION APPLICATION

The results of the speed data collection have been received, and sent on to WSCC. The data showed that most traffic is in excess of the speed limit.

9 NEIGHBOURHOOD PLAN

Cllr. Sallows reported that there was a Steering Group meeting a week ago. The Steering Group is now working on getting a questionnaire together. Once this has been done they can focus people on to specific areas.

Cllr. Kitchen thinks that parishes have been disillusioned by the Henfield decision, but personally thinks Rusper PC should continue to create a Neighbourhood Plan. In planning committees, Neighbourhood Plans do carry some weight.

Cllr. Allen asked if there was a response to Chris Lyons’ letter to Government. Cllr. Kitchen hasn’t heard whether or not there has been.

Cllr. Lawton asked if there has been a date set to complete the Plan. Cllr. Sallows said that there hasn’t been a project plan completed yet.

It was agreed to have a stand at Mayday.

Cllr. Hill asked Members to attend Steering Group meetings.

10 DISABLED TOILET FOR VILLAGE HALL

There is £324 of S106 money available that could be put towards the disabled toilet. Members are happy for this to be allocated.

The ‘Bags of Help’ scheme has confirmed that this grant would be suitable for this project.

Rusper PC will see if there are any funds available to make a donation at the end of the financial year.

Cllr. Kitchen left the meeting

11 WINTER MANAGEMENT – ADDITIONAL SALT BIN

Apparently it was agreed some time ago that a salt bin would be added to Gardeners Green. This is correct.

The cost would be around £150 to £200.

The Clerk will send around a map of all of the current salt bin locations so that Members can decide whether or not to add more bins.

12 OPERATION WATERSHED

There is not yet an update from WSCC on this.

13 HELPING VULNERABLE PEOPLE DURING POWER CUTS

UK Power Networks have written to ask Rusper PC to help identify vulnerable people in the Parish. They have sent leaflets that people can complete to apply for free support during a power cut.

This will be advertised in the parish news. Cllr. Allen will make Rev. Flint aware of this scheme, and will put a link to this on the website.

14 ARRIVAL SWATHE MEASURING CONSULTATION

This consultation is reviewing how aircraft funnel into the straight landing line. This doesn't directly involve Rusper, but further west. There has been some movement in the funnel entrance. Cllr. Lawton suggested sending the following response:-

‘Rusper is not directly affected by this issue, but does understand the issues of aircraft noise and so are in support of the proposal which would ensure fair and equitable noise dispersal.’

This was agreed.

15 AIRSPACE CONSULTATIONS

The Government has published 16 new consultations. A lot of them are related to the proposal for the 3rd runway at Heathrow. There is one that is related to Rusper, flight paths and noise. It was agreed to wait and see what GACC's response to this is, and then see if Members also want to comment. This will be agreed by email.

16 REPORTS FROM REPRESENTATIVES

The Clerk reported that she has spoken to Mr Hurst about the recreation ground. Mr Hurst is willing to meet Members, but will speak with Cllr. Kitchen about this first as he knows her quite well.

Cllr. Hussey reported that there is going to be a playground inspection next month.

The finger post at The Mount is nearly complete. The next one will be at Friday Street. It was suggested that next time they need replacing, metal posts are considered.

Cllr. Lawton offered thanks to Cllrs. Hill and Allen for covering meetings that he has been unable to attend, and to Cllr. Sheridan for becoming the GATCOM second.

The CAGNE Parish Council Forum will be on Tuesday 7th March at 7.30. Cllr. Hill will attend.

Cllr. Sheridan couldn't attend but updated by email that the parking is still an issue in the car park. He would like to put stickers on the cars stating that there should be no over night parking. This was agreed.

Cllr. Sheridan will finalise the online payment procedures once he is able to access online banking.

Also, Cllr. Sheridan will be an MC at Mayday. It was agreed that Rusper PC will have a stand with details of the PC and the Neighbourhood Plan.

Cllr. Sheridan will soon put up the shelves in the phone booth.

17 PARISH MAGAZINE

It was agreed to include details of speed data collection and also the information from item 13 (above).

18 PENSIONS

Rusper PC needs to be enrolled in a pension by November.

It was agreed that the Clerk can look into this with a view to asking Sheridan Brooks to take over the administration. The costs involved would be a £250 set up fee, and £5 per month per employee.

The Clerk will also find some quotes to compare to this.

19 FINANCIAL REGULATIONS & ONLINE BANKING

This will be agreed once Cllr. Sheridan is registered for online banking.

20 CLERK'S REPORT

Cllr. Sallows still needs to design a logo for the ID cards, and then they can be produced.

There is the HALC Conference on 8th April. No Members can attend.

Minimum wage is increasing to £7.50 per hour. This means that the litter warden's pay rate will need to increase. This will be added to the next Agenda to confirm. It was suggested that the Clerk find out whether the litter warden would like health and safety training, and whether or not she has equipment and wears reflective gear.

The Clerk has researched broadband. Plus Net have a deal for £32 per month including line rental. This includes a £4.99 setup fee. The download speed would be up to 76mbps. The current cost is around £50 per month. The Clerk will look into this and ensure all costs are known, and find out if there are any cancellation costs with BT to consider.

The Clerk will be on annual leave from 11th to 13th April.

21 FINANCES

Reconciled accounts & bank statements

These were agreed and duly signed by Cllr. Hussey.

This includes a VAT rebate of £1311.19.

Internal audit

It was agreed that the Clerk can instruct Mulberry & Co as they already act for Woodmancote Parish Council (who the Clerk also works for).

Direct debits & standing orders

All Direct Debits and Standing Orders as detailed below were all agreed:-

Payee	Reason	Amount	Due
HDC	Dog bins	20.36	Monthly
HDC	Car park rates	117.60	Monthly, for 10 months out of 12
EDF	Street lights	Circa £75	Monthly
Lloyds	Bank fees	£10-£15	Monthly
I&I Internet Ltd	Email & website	11.88	Monthly
BT	Broadband	31.20	Monthly
BT	Phone line	46.08	Quarterly
ICO	Data protection subscription	35.00	Annually

Invoices to pay

It was agreed to pay the following:

Salary for Clerk (February) – £469.30

Litter Warden salary & expenses – £68.60 & £23.48 (total £92.08)

HMRC – Litter warden's tax for the month £7

Local Council's Update subscription - £75

J K Engineering for finger posts - £1740

All of these payments will be sent via bank transfer, except a cheque was written for J K Engineering which Cllr. Hussey will deliver.

Cllr. Allen left the meeting

22 OTHER BUSINESS

Cllr. Allen has received an email complaining that the hedges opposite Steeres Hill are overgrown and forcing traffic out into the road. The 30mph sign coming into the village is virtually hidden. Also, the road edge on the bend from Ashmore Lane to after Steeres Hill is not discernable as is covered in debris. The Clerk will report this.

23 DATE OF NEXT MEETING:

The next Council meeting will be held on 28th March 2017. The next Neighbourhood Plan meeting will be held on Tuesday 21st March 2017.

The meeting closed at 9.40 pm

LEANNE BANNISTER
CLERK