



c/o Rusper Village Stores  
East Street  
Rusper, RH12 4PX  
Tel: 07380 468256  
clerk@rusper-pc.org.uk  
Clerk to Council: Mrs Lisa Wilcock  
www.rusper-pc.gov.uk

**MEMBERS OF RUSPER PARISH COUNCIL** are **summoned** to attend a meeting of the **Roads, Footpaths and Open Spaces Committee** to be held at **Rusper Village Hall** on **Tuesday, 15th July 2025**, to start **no earlier than 7.30 p.m**, following the Planning Committee meeting.

*L Wilcock, Clerk to the Council, 9<sup>th</sup> July 2025*

#### **AGENDA**

1. **Apologies**  
To **receive** apologies for absence from Councillors.
2. **Declarations of Interest**  
To **receive** declarations of interest in respect of items on this agenda.
3. **Approval of the minutes**  
To approve the minutes of the Roads, Footpaths and Open Spaces Committee meeting on 17<sup>th</sup> June 2025. ([Document 1](#))
4. **Open Forum**  
During the meeting, and at the Chairman's discretion, members of the public will be allowed to ask questions of, and make statements to, the Council for a maximum of 15 minutes. Questions not answered at this meeting will be answered in writing or may appear as an agenda item at the next appropriate Parish Council or Committee meeting. Members of the public are asked to limit their comments or questions to three minutes each.
5. **Tree Policy ([Document 2](#))**
  - a) To approve the updated Tree Policy for recommendation for adoption at the full Council meeting.
  - b) To receive an update on the maintenance of the trees.
6. **Liz Kitchen Memorial Bench**  
To further discuss possible locations for the memorial bench and make a recommendation to the Council.
7. **Fingerposts (Reports attached)**  
To consider quotations for the works and recommend a contractor for approval by the full Council. To minute the cutting of the grass around the fingerposts.
8. **Annual Grit Audit 2025/26 (Emailed on 8<sup>th</sup> July 2025)**  
To acknowledge the annual grit audit and recommend that the Clerk updates the bin levels online (deadline 1st August 2025). To note the request for a grit lorry to attend Ifield Wood and to confirm that the new salt bin has been added to the inventory on the grit audit system.
9. **Playground (Reports attached)**  
To review the report on the refurbishment of the parish playground and agree the next actions.
10. **Reports to Other Authorities**  
To receive verbal updates on reports made by Councillors and the Clerk to other local authorities.

**11. Asset Dashboard (attached to email)**

To review the Asset Dashboard and agree any actions or recommendations to Council.

**Date of the Next Meeting:** Tuesday, 16th September 2025

***Right to Record:***

*Members of the public and press have the right to film, photograph and record Parish Council meetings under the Openness of Local Government Bodies Regulations 2014, provided that recording does not disrupt the conduct of the meeting. By attending a meeting, you consent to being recorded (including being filmed, photographed or audio recorded) by any person present.*