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DRAFT Minutes of the Parish Council Meeting on Tuesday 30th July 2024 at 7pm. This meeting was held at Rusper Village Hall.

Present: M Cooke (Chair), Cllrs G Hussey (Vice Chair), G Sallows, F Maitland-Smith, R Gatt, S White, M Fenton, D Matthews

Also present: There were 4 members of the public including 1 PCSO and PCSO Chrissie Symonds.

Meeting commenced 1900hrs

129-24 **Apologies**

County Councillor Katie Nagle, District Councillor Liz Kitchen, District Councillor Tony Hogben, Cllr G Fleming and Cllr M Fillmore.

130-24 **Declaration of Interests**

Members were reminded to make any declarations of a personal and/or pecuniary interest that they may have in relation to items on the agenda. None were declared.

131-24 **Climate Crisis**

The Council **acknowledged** that there is currently a climate crisis, and to ensure that all decisions made within meeting have consideration to this.

132-24 **Minutes of previous meeting**

It was **RESOLVED** to approve the Minutes of the previous Council meeting held on 25th June 2024.

133-24 **Open Forum**

SWOI representative spoke about the Reg 19 consultation papers being sent by HDC to the planning inspectorate. All responses are on the website but a breakdown of the responses will be issued to the Councillors but the comments do seem to be a fair representation of the Local Plan. 1600 responses to the Local Plan of those 370 were objections to the West of Ifield development in the Parish. 3 responses supported the development and 2 were neutral.

PCSO Chrissie Symonds reported that there was one report at Ghyll Manor of trespassing. Residents are encouraged to report any crime to the Police by dialling 101 for a non-emergency and 999 if it is an emergency. Councillors updated the PCSO about the 20mph reduction application through the village. Feedback from WSCC Highways was that calming measures will only be effective with a 20mph reduction. Therefore, this has not been passed to another department. PCSO asked about the Parish speed watch group and advised them to collect data. **Action** Clerk to contact the Shipley Clerk about the new 20mph in Shipley and Coolham.

One member of the public reminded the Council that there is a Planning Consultation Open Day on 3rd August 2024 from 11am to 3pm.

134-24 **Reports from other Authorities**

No reports.

135-24 **Rusper Sports Club Management**

- a) It was **agreed** that a formal sub lease will be drafted by Cllr White, Cllr Sallows, Cllr Fillmore and the Clerk. It was discussed that the insurance, grounds maintenance, regulations, data protection is to be included. It was **noted** that the Car Park is leased via the Diocese therefore is the Parish Council responsibility not the Sports Club.
- b) It was **reported** that the Section 106 and the Courage Dyers Tennis Court refurbishment has now been completed and signed off. Thanks were extended to Cllr George Sallows for his management of the project.

136-24 **GATWICK**

It was **noted** that the Gatwick report issued by Cllr M Fillmore to Council, a copy is on the website.

137-24 **Playground Inspection Report**

It was reported that the playground equipment is supplied by different suppliers. HAGS are going to look at the slide but are reporting that a new playground slide may be required. Both swings are showing signs of rot at the posts and will also need replacement. Item to be carried to the next meeting.

138-24 **Rusper Village Stores**

The issue of the Village Stores was discussed and the issue of how to protect the stores from further burglaries and the issues raised. It was **agreed** that in future this item is to be raised within the Planning Committee meetings.

139-24 **20mph Speed reduction**

It was **noted** that this item report was covered within the public forum.

140-24 **Village Sign** ([Document 2](#))

It was noted that WSCC have agreed to the sign being placed by the staff entrance at Bohunt school. Cllr R Gatt to obtain a quotation for a sign and gate for either side of the road and installation costs, this is to be copied to WSCC Matt Gray as he has requested to see the design of the sign first and to the contact at Legal and General who are financing the project. Carry to next meeting.

141-24 **Streetlights**

It discussed that now the Tennis Court project is complete, and the Section 106 monies have been received, the project to replace the streetlights to LED in Cooks Meadow can go ahead. As there has been a period of several months between quotation and the works it was proposed that the money set aside for the project should be raised to £2000. The vote was unanimous.

It was **RESOLVED** that for the Streetlights project should now go ahead with a spend up to £2000 on the project. Action Clerk to instruct Streetlights Ltd. Carry to next meeting. ([Document 3](#))

142-25 **Operation Watershed**

It was reported to the Clerk that there was an outstanding Operation Watershed project in Wimlands that has not been completed. The Clerk did some research and cannot see much information on this project. It was agreed that the project will be started again. The Clerk will meet Cllr Gatt to see where the issue is and then follow the process to apply for funding. Carry to next meeting.

143-25 **Salt Bins**

- a) The salt bin report was noted, the Clerk visited Bell & Sons and they confirm that they no longer are able to store excess salt as they do not have the HIAB lorry to distribute the salt. It was **agreed** that the Clerk would arrange extra salt if required but, in the meantime, a new location to store the salt would be sought.
- b) It was **proposed** to purchase a new salt bin for The Mount as the previous bin was stolen some years ago. The Clerk obtained 2 quotations from approved suppliers. It was noted that Cllr Fillmore suggested that the bin should have RPC sign placed on it. The quotations were for a 350 litre bin from Broxap at a cost of £211 plus VAT and Glasden a 400 litre bin at a cost of £267.11. It was **agreed** to purchase the Broxap bin. The vote was unanimous. It was **RESOLVED** to purchase the Broxap bin with log and fixings, the Clerk will organise installation.
- c) It was noted that one bin was full of water and rubbish. Cllr Maitland-Smith agreed to deal with the rubbish, Cllr Hussey agreed to empty the bin of water a spoiled salt.

144-24 **Correspondence**

The Council were given an email as attached regarding a complaint regarding the handling of the Planning Enforcement issues on Land adjacent to Mole Cottage – Simons Field. It was agreed that the issue was raised by the Parish Council, was reported to Enforcement and Environmental Health and feedback was issued directly to the complainants by HDC and the Parish Council was cc'd on these emails. The Council were reminded that RPC have no powers over planning or enforcement and the relevant departments were advised of the situation. Any anti-social behaviour is a police matter and should be reported accordingly.

145-24 **Reports from representatives**

Cllr M Cooke – the Parish Council send their condolences to the family of Chas Forrest who was a Parish Councillor for over 20 years. Noted that two Village Agents will be employed to facilitate projects within the village for the elderly however they will not provide the same service that the previous agent provided.

146-24 **Councillor Training**

Due to the upcoming changes to planning Mulberry and Co have offered the Parish Council training to update them on these changes. It was **agreed** that Councillors would attend but in the first instance the Clerk would enquire whether a bespoke course from the same provider would be more suitable. It was agreed that the Clerk would make arrangements for Councillor training. *Since the meeting the Clerk has contacted Mulberry and Co and has arranged a bespoke training course.*

147-24 **Financial**

- a) It was **RESOLVED** to **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions for the month of May. ([Document 4](#), [Document 5](#), [Document 6](#)). Noted that one cost centre needed to be edited within Scribe. Noted that the West of Ifield EMR needs to be adjusted.
- b) Noted that the EMR report showing the lease payment to Rusper Sport Ground landowners has now been adjusted.
- c) Noted that the Clerk has displayed the Notice of Public Rights in the noticeboards and uploaded it to the website. (website)

148-24 **Schedule of payments**

It was **RESOLVED** to approve the schedule of payments.

149-24 **Next meeting**

- a) It was noted that the next meeting is Planning Committee 20th August 2024.

Next meeting is the Planning Committee meeting on 20th August 2024 at 7.00pm.
Meeting closes 2056hrs

Signed..... Date.....