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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE FULL PARISH COUNCIL MEETING OF RUSPER PARISH COUNCIL TO BE HELD ON 26th November 2024 AT **7.00 pm** IN RUSPER VILLAGE HALL

AGENDA

1. Co-Option to Vacancy of Office for Parish Councillor and Declaration of acceptance of office.

To **consider** the co-option of a new Councillor.

2. Apologies

To **receive** apologies from absent Councillors.

3. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

Members who have not submitted an up-to-date Register of Members Interest form are asked to do so.

4. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

5. Minutes of previous meetings

To **approve** the minutes of the previous Council meeting 29th October 2024. ([Document 1](#))

6. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

7. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

8. Rusper Sports Club

To **receive an update** from Cllr M Fillmore with a draft sub lease to Rusper Sports Club Management.

9. GATWICK

9.1 To **note** the joint Parish Council response to the Gatwick consultation *minute ref 177/24 (ii)*. ([Document 2](#))

9.2 To agree a response to the CAA consultation on the Future Direction of the UK Aviation Environmental Review ([Document 3](#)).

9.2 To **note** the Gatwick report. **On website.**

9.3 To **agree** to appoint Cllr M Fillmore on to the Noise Management Board of GW airport and to receive any updates.

10. Tree Survey

An **update** on the tree survey for parish owned or leased land.

11. Reports from Representatives

11.1 Finger posts – Cllr M Fenton, Cllr G Fleming. Clerk is obtaining quotes following survey.

11.2 Parish Gateway Sign (near Bohunt School) – update from Cllr R Gatt.

11.3 Playground Maintenance – update from Cllr G Hussey.

- 11.4 Parish Council Tree Survey – Cllr G Sallows, Cllr F Maitland-Smith.
- 11.5 Courage Dyers to **agree** to formally appoint Cllr M Fillmore as the council representative. ([Document 4](#))
- 11.6 WSALC AGM update – Cllr M Cooke.
- 11.7 Climate Action Group update – Cllr M Cooke.
- 11.8 North Horsham Parish Liaison Group – Cllr M Fillmore. ([Document 5](#))
- 11.8 **All other verbal updates to be received.**

12. Water Neutrality Question ([Document 6](#)) response to follow.

To **discuss** the response to correspondence to HDC regarding water neutrality. (response expected - to follow)

13. Financial

- 13.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank transactions October. ([Document 7](#), [Document 8](#), [Document 9](#))
- 13.2 To **agree** the final draft Budget FY25-26 and set the Precept. ([Document 11](#))
- 13.3 To **note** the Parish Action Plan and make any amendments. ([Document 12](#))
- 13.4 To **agree** advertisement for the grasscutting contract for the next season. ([Document 13](#), [Document 14](#), [Document 15](#)) *Clerk asks councillors for clarification on hedge number 7.*
- 13.5 To **agree** the cost purchase Hi-Vis printed vests up to the value of £150. (verbal proposal)
- 13.6 To **consider** a grant CAGNE. ([Document 16](#))

14. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

15. Meeting dates 2025

- 15.1 To **agree** an Annual Parish Meeting date for 2025. *Note Clerk suggests rename to Parish Assembly.*
- 15.2 To **agree** an Annual Litter Pick date for 2025.

16. Matters Arising

To **note** any agenda items for the next meeting.

Circulation: *All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.*

L Wilcock, Clerk to the Council, 20th November 2024. .