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MEMBERS OF RUSPER PARISH COUNCIL ARE SUMMONED TO THE PARISH COUNCIL MEETING OF RUSPER PARISH COUNCIL TO BE HELD ON 25th February 2025 AT **7.00 pm** IN RUSPER VILLAGE HALL

L Wilcock, Clerk to the Council, 19th February 2025.

AGENDA

1. Apologies

To **receive** apologies from absent Councillors.

2. Declaration of Interests

To **receive** declarations of interest in respect of items on the agenda.

3. Climate Crisis

To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within the meeting have consideration to this.

4. Minutes of previous meetings ([Document 1](#))

To **approve** the minutes of the previous Council meeting 28th January 2025.

5. Open Forum

During the meeting and at the Chairman's discretion, members of the public will be allowed to ask questions of and make statements to the Council for a maximum time of 15 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council or Committee meeting. Members of the public are asked to restrict their comments/ questions to three minutes.

6. Reports from other Authorities

To **receive** verbal reports from District and County Councillors.

7. Planning Applications

DC/25/0172 - Land South of The Mount Farm The Mount Ifield West Sussex

Erection of Agricultural barn and Sand School.

8. Annual Parish Meeting.

The Village Hall is not available on 28th May 2025 therefore a new annual meeting date for the meeting needs to be **considered and agreed**.

9. Rusper Sports Club

To **receive** an update from Cllr Simon White on the sports committee CIO and underlease.

10. Gatwick

10.1 To **note** the Gatwick report. (On website and 2 x attached to email)

10.2 CAGNE have asked council to consider a donation – carry to next meeting.

11. Fingerposts ([Document 2](#)) ([Document 3](#)) ([Document 4](#))

To **receive** an **update** on the plans for the fingerpost refurbishment programme.

12. WSCC Highways - TRO application – 20mph zone

The Clerk and Cllr Simon White met WSCC Highways on 19th February 2025 and make the following **recommendations** to council for **resolution**:

- 12.1 To **approve** a TRO application for a 20mph speed reduction as highlighted on the map with a further 30mph reduction from Gardeners Green down Horsham Road highlighted in Blue. Final application will be emailed to councillor prior to submission for their comments, Council will require County Councillor approval. Clerk to submit final agreed application. ([Document 5](#))
- 12.2 To **consider** the application of [S106](#) monies of £5000 for the TRO application furthermore to **consider** a £5000 TRO application fund transferred to an EMR to go towards the application should the S106 fail.

13. New Roads, Footpaths and Open Spaces Committee

Council to **agree** if the new committee will be an **informal working party** or a committee with a **delegation of power**. Committee to be formed in May 2025 at the annual meeting of the parish council. Terms of Reference to be considered prior to May ready for May adoption.

14. Reports from Representatives

Councillors to give feedback from any representations they made on behalf of the council in between meetings.

15. 80th VE Day 8th May 2025

To **agree** on a beacon lighting event. Items to be discussed are conditions of beacon basket, timings (other parishes are 9pm for a 9.30pm light up), refreshments and any other discussion point.

16. May Day Committee - 5th May 2025

To **approve** the road closure application on behalf of the May Day Committee for 5th May 2025.

17. Financial

- 17.1 To **approve** the reports as attached - Reconciliation, Budget and Unity Bank statement January 2025. ([Document 6](#), [Document 7](#), [Document 8](#))
- 17.2 To **note** the Parish Action Plan and make any amendments. ([Document 9](#))
- 17.3 To **approve** the final grasscutting contract which was slightly changed since the last meeting. ([Document 10](#))

18. Schedule of payments

To **approve** the payments as shown on the schedule. (to follow)

19. Matters Arising

To **note** any agenda items for the next meeting.

Circulation: *All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.*