



c/o Rusper Village Stores  
East Street  
Rusper, RH12 4PX  
Tel: 07380 468256  
clerk@rusper-pc.org.uk  
Clerk to Council: Mrs Lisa Wilcock  
www.rusper-pc.gov.uk

**MEMBERS OF RUSPER PARISH COUNCIL** are **summoned** to attend a meeting of the **Roads, Footpaths and Open Spaces Committee** to be held at **Rusper Village Hall** on **Tuesday, 16<sup>th</sup> September 2025**, to start **no earlier than 7.30 p.m.**, following the Planning Committee meeting.

*L Wilcock, Clerk to the Council, 10<sup>th</sup> September 2025*

### **AGENDA**

#### **1. Apologies for Absence**

To receive and record apologies from Councillors unable to attend.

#### **2. Declarations of Interest**

To receive any declarations of interest in relation to items on this agenda.

#### **3. Approval of Minutes**

To approve the minutes of the Committee meeting held on 15th July 2025. ([Document 1](#))

#### **4. Open Forum**

During the meeting, and at the Chairman's discretion, members of the public will be allowed to ask questions of, and make statements to, the Council for a maximum of 15 minutes. Questions not answered at this meeting will be answered in writing or may appear as an agenda item at the next appropriate Parish Council or Committee meeting. Members of the public are asked to limit their comments or questions to three minutes each.

#### **5. Replacement Slide and Apparatus - Rusper Playground (papers to follow)**

**UK4: Tender notice** [Publication reference: 2025/S 000-046297](#)

- a) To consider the tender responses received. (scoring Matrix to follow)
- b) To agree a recommendation to Full Council.

#### **6. Trees**

To identify trees for which the Council wishes to seek a Tree Preservation Order (TPO) and agree an action plan.

#### **7. The Glebe Field ([Document 2](#))**

To discuss applying for an AVC (Asset of Community Value) for The Glebe Field and agree an action plan.

#### **8. Parish Car Park ([Photo 1](#))**

- a) To make a recommendation regarding pothole repairs.
- b) To consider the plaque and arrange for the repair of the rusty base.

#### **9. Rusper Sports Field ([Photo 2](#))**

To consider measures to prevent cars entering the pitch and either:

- a) make a recommendation to Full Council, or;
- b) instruct the Clerk to proceed with safety works.

#### **10. Highways** [\(Document 3\)](#)

- a) To discuss the sink hole in Newdigate Lane.
- b) To note the Licence for the new SID (Speed Indicator Device) location on Horsham Road.
- c) To note any actions from the meeting with WSCC Highways on Monday 15<sup>th</sup> September 2025.

#### **11. Reports to Other Authorities**

To receive verbal updates from Councillors and the Clerk on reports made to other local authorities.

#### **12. Asset Dashboard**

(To follow as attachment)

To review the Asset Dashboard and agree any actions or recommendations to Full Council.

#### **13. Date of the Next Meeting**

To confirm the date of the next meeting: **Tuesday, 21st October 2025.**

#### ***Right to Record:***

*Members of the public and press have the right to film, photograph and record Parish Council meetings under the Openness of Local Government Bodies Regulations 2014, provided that recording does not disrupt the conduct of the meeting. By attending a meeting, you consent to being recorded (including being filmed, photographed or audio recorded) by any person present.*