Rusper Parish Council
c/o Rusper Village Stores
East Street
Rusper, RH12 4PX
Tel: 07380 468256
clerk@rusper-pc.gov.uk
www.rusper-pc.gov.uk

COUNCILLORS OF RUSPER PARISH COUNCIL ARE HEREBY SUMMONED TO ATTEND THE MEETING OF RUSPER PARISH COUNCIL, TO BE HELD ON TUESDAY, 27th October 2026, **7.00 PM** IN RUSPER VILLAGE HALL.
Lisa *Wilcock, Clerk to the Council, 21st October 2026.* *(Agenda documents)*

AGENDA

1. Apologies for Absence
To note and consider apologies for absence.

2. Declarations of Interest
To receive declarations of Disclosable Pecuniary Interests and other interests in respect of items on the agenda.

3. Minutes of the Previous Meeting
To approve the minutes of the Parish Council meeting held on **29 September 2026** as a true and accurate record.

4. Open Forum
An opportunity for members of the public to address the Council in accordance with Standing Orders.
The meeting will be closed to the public following this item.

5. Reports from Other Authorities
a) County Councillor's Report
b) District Councillor's Report

6. Financial Matters
a) **Financial Reports – September 2026 -** To consider and approve the Bank Reconciliation, Budget Report and Unity Trust Bank Statements.
b) **Schedule of Payments -** To approve the Schedule of Payments. *(To follow.)*
c) **Budget Review -** To consider the proposed budget for **FY 2027/28**, which must be agreed prior to the January HDC deadline.
d) **Earmarked Reserves (EMRs) -** To agree the realigned EMRs. *(To follow.)*
e) **Cyber Insurance and Business Interruption Insurance -** To agree the inclusion of Cyber Insurance and Business Interruption Insurance, subject to receipt of quotations. *(To follow.)*
f) **Financial, Physical Asset and Staffing Risks -** To agree the updated Financial, Physical Asset and Staffing Risks.
g) **Hinckley and Rugby Building Society Account -** To note that the Hinckley and Rugby Building Society account is currently being opened, with **£30,000 being transferred from Nationwide to the new account**.
h) **Grass Cutting Tender Documents -** To carry the Grass Cutting Tender Documents forward to the next meeting for agreement, with the tender to be in place by the end of the financial year.

7. North of Horsham Liaison Meeting – 28 October
To consider whether the Parish Council wishes to make a **representation regarding Phase 2b** and, if so, agree the matters to be raised.

8. Planning Applications

a) **DC/26/1517 – Land North of East Street, Rusper, West Sussex**
Fell 2 x Field Maple trees and undertake surgery to 1 x Field Maple and 1 x Holly and Hazel trees.
b) **DC/26/1423 – New Barn Farmhouse, Capel Road, Rusper, Horsham, West Sussex, RH12 4PZ**
Demolition of existing equestrian buildings, erection of 10 dwellings, construction of replacement equestrian facilities including stables, horse walker and sand school, and all ancillary works.
c) **DC/26/1100 – Rusper County Primary School, Horsham Road, Rusper, Horsham, West Sussex, RH12 4PR**
Erection of a single-storey portable building.
d) **DC/26/1515 – Normans, East Street, Rusper, Horsham, West Sussex, RH12**
Prior Notification for the change of use of an agricultural barn to form a 2-bed dwellinghouse.

9. Planning Applications Received Since Publication of the Agenda

To consider any planning applications received since publication of the agenda.

10. Horsham District Local Plan

To **receive** a **debrief** on the Local Plan hearings.

11. Land West of Ifield

a) To **receive** any **update** from the Land West of Ifield.
b) To **consider** the proposed Section 106 funding for traffic calming measures associated with the Homes England development, including the proposed use of **chicanes in Rusper village, Lambs Green and, if required, Ifield Wood**.
The Parish Council is asked to **consider** whether the proposed approach is appropriate and whether it wishes to make any alternative suggestions or recommendations to Horsham District Council regarding the use of the Section 106 funding.

12. Speedwatch – Training and Volunteer Recruitment

To **discuss** the **update** on the Speedwatch group arrangements.

13. Village Gateway Feature – East Street

a) To **confirm** whether the Council is happy with the proposed model/specification for the village gateway feature. The Clerk to provide an update.
b) To **confirm** the Council is willing to enter into a licence with West Sussex County Council for the future maintenance and insurance of the gateway feature once the developer's highway works have been completed and signed off.

14. Gatwick Matters

To **receive** and **note** the Gatwick Representative's Report.

15. Playground

To **receive** the playground safety check report and an **update** on the Hopscotch area.

16. Reports from Representatives

To **receive** updates from Councillors representing the Parish Council on external bodies, committees and working groups.

17. Matters Arising

To **review** any issues, actions or discussions from previous meetings and identify items requiring further attention.
Councillors may propose matters to be added to the agenda of the next meeting.

Exclusion of Press and Public

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council may exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest, and may pass a resolution, without notice, to do so.

Confidential Session Agenda Items

18. Land Acquisition

a) To **receive** an **update** on the negotiation of the proposed acquisition.
b) To **consider** wording for public engagement. (to follow)
c) To **agree** the next steps in progressing the proposed acquisition.

19. Clerk Salary

a) To note the amendment to the Clerk's salary, as agreed at the previous meeting.
b) To note the Clerk's annual leave from **2 November to 14 November 2026**

Circulation: *All Parish Councillors and members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.*