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MINUTES

Minutes of the Ordinary Meeting on Tuesday 26th October 2021 at 7.30 pm. This meeting was held at Rusper Village Hall.

Present: Cllrs G. Hussey (Chairman), M. Cooke (Vice Chairman), G. Sallows, M. Fillmore, V. Hanstad-Pilcher, G. Fleming, R. Gatt and C. Hill
L. Bannister (Clerk)
Cllr Kitchen – Horsham District Council

1. Apologies

Apologies were received from Cllrs Bender, Adams and Saunders.

Apologies were also received from HDC Cllr Hogben and WSCC Cllr Nagel.

2. Declaration of interests

None.

3. Minutes of previous meeting

It was RESOLVED to approve the Minutes of the previous meeting and these were duly signed by the Chairman.

4. Open Forum

No members of the public were present.

5. Reports from other Authorities

Cllr Nagel updated by email that WSCC set out the mitigations it would expect from Gatwick around noise/emissions/infrastructure if the emergency runway were to be brought into operation. WSCC has always been against a second runway but will review all of the evidence before taking a firm stance one way or the other. They feel it is better to set out conditions and mitigations rather than blankly oppose an application.

Cllr Sallows noted that Cllr Nagel did not attend the WSCC meeting where this matter was discussed and voted on and felt it was a poor representation for the area.

6. Climate Emergency

It was acknowledged that there is currently a climate emergency, and all decisions made within the meeting will have consideration to this.

7. Meeting dates for 2022

It was RESOLVED to approve the dates set for 2022. Planning Committee meetings will be held on the third Tuesday of each month with Council meetings on the last Tuesday each month, except for February when the Council meeting will be held on the 15th.

Cllr Kitchen arrived.

8. Insurance coverage

It was RESOLVED to:-

- a. Accept the insurance valuation of the Pavilion and courts at £220,000.
- b. Agree to increase the insurance coverage of the pavilion, at a cost to be determined.

9. Reports from other Authorities (continued)

Cllr Kitchen reported that:-

- The Chief Executive at Horsham District Council is retiring.
- A good case has been put forward for the Asset of Community Value application for Ifield Golf Course.
- The British Legion are purchasing the Drill Hall.

10. Gatwick Airport

Cllr Fillmore drafted a response to this consultation and it will be considered at the next meeting.

11. Remembrance Wreath

It was RESOLVED to buy a wreath at a cost of £17.99 and donate £25 to the Royal British Legion.

12. Winter Management

It was RESOLVED to:-

- a. Approve the Winter Management Plan.
- b. Purchase a new grit bin at the junction of Orltons Lane/Langhurst Lane/The Mount to replace the bin that went missing at a cost of £114.84 plus VAT from Glasdon. The Clerk will find out if it is possible to endorse this with the Rusper PC logo.

13. Joint Action Group

Cllr Hanstad-Pilcher explained that this is a group with representatives from lots of different agencies (Horsham District Council, West Sussex County Council, Sussex Police, Fire and Rescue Service) to discuss issues that may require a multi-agency approach. If councillors want something submitted to the group they should let Cllr Hanstad-Pilcher know.

14. Queen's Platinum Jubilee

It was agreed to take part in the tree planting and beacon lighting on 2nd June 2022.

15. Reports from representatives

Councillors updated as follows:-

- Cllr Fleming has cleaned and tidied the book swap in Lambs Green and noted that the kiosk needs to be repainted.
- Cllr Hanstad-Pilcher has met with the PCSOs for Rusper and Southwater. The spreadsheet of traffic issues was sent into Operation Downsway so the issues are now highlighted.
- Cllr Hill reported that the Electrical Inspection Conditions Report and all remedial work has been carried out at the Pavilion. The legionella risk assessment is being written up. The Clerk requested copies for the Parish Council records.
- Cllr Sallows attended a consultation with Gatwick Airport. Gatwick insisted that they did not require any more housing than is already in the current Local Plan as the increase in employment would be more than catered for by this.
- Cllr Cooke will attend the West Sussex Association of Local Councils AGM at the end of the month with Cllr Hanstad-Pilcher.

- Cllr Cooke reported that the defibrillator has lost its location code, but a resident has offered to replace this. The Horsham District Older People's Forum is hosting a meeting with MP Jeremy Quin so if Councillors have any questions to raise they can do so. Age UK coffee mornings have now restarted.
- The finger post in Lambs Green has paint peeling off of it. The contractor who installed it has offered to repaint this for £50. The post in Wimland has the same issue. Cllr Hussey will inspect all of the finger posts and speak to the contractor to rectify this.

Cllr Kitchen added that the Local Plan Review is in serious jeopardy due to the advice from Natural England about water neutrality.

- Cllr Hussey has sourced wood for the chat room in the playground for around £150 and will have this repaired soon.
- New pads have been ordered for the defibrillator. Cllr Hussey is applying for this to be registered on a national network called Circuit, and will also look into registering it on What Three Words.

Cllr Kitchen left the meeting

16. Correspondence

The following were noted:-

- Reports on S106 funding available.
- Thank you letter from Age UK.

17. Clerk's report

- The requirements/restrictions to volunteers undertaking tasks for the Council were noted.
- The Clerk updated as follows:-
 - Horsham District Council requested testimonial evidence to prove the use of Ifield Golf Club as an Asset of Community Value. More than 30 emails were received and passed on, with many more being sent directly to HDC.
 - The next North Horsham Liaison Group will be held on Wednesday 17th November at 10am. Any questions need to be submitted by the end of October.
 - HDC removed fly tipping from the car park free of charge.
 - The ground sockets were due to be done last week.
 - The next Roads and Transport Working Group will be held on Monday 6th December at 7.30pm on Zoom.
 - The bus shelters need a little maintenance. Cllr Hill will find out what is needed for the bus shelter by The Star and Cllr Hussey will find a contractor to do the work for this.

18. Financial

It was RESOLVED to:-

- Approve the report, which includes the reconciliation. This was verified by Cllr Fillmore. This shows payments from August as well as September.
- Approve the Direct Debit and Standing Order payments as follows:-

Payee	Reason	Amount*	Due
HDC	Dog bins	22.96	Monthly
HDC	Car park rates	130.00	Monthly, for 10 months out of 12
SSE	Street lights	40.00	Monthly
Lloyds	Bank fees	7.00	Monthly
1&1 Internet	Email & website	50.00	Monthly
BT	Broadband/phone line	60.00	Monthly
ICO	Data protection subscription	35.00	Annually

1&1 Internet	Email & website	100.00	Annually
Adobe	Software	190.00	Annually
Office 365	Software	60.00	Annually

*Approximate and subject to minor change.

c. Accept the Quarter 2 budget notes.

19. Schedule of payments

It was RESOLVED to approve the following payments:-

Payee	Reason for payment	Amount due
Various	Salaries	1,295.60
Countrymans	Grass cutting	289.80
Horsham Association of Local Councils	Annual subscription	15.00
ML Surveyors	Insurance valuation	360.00
West Sussex Association of Local Councils	Parish Online subscription	84.00
G Hussey	Chairman's allowance	60.90
M Forrest	Remembrance wreath	42.99
	Total payments	2,148.29

It was RESOLVED to temporarily exclude the press and public from the meeting due to the confidential nature of the business to be discussed.

20. Contract for Clerk

It was RESOLVED to approve an updated contract for the Clerk.

21. Salary review for Litter Warden

It was RESOLVED to approve the recommendations in the attached report.

The meeting closed at 9.20 pm