

Rusper Parish Council



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Minutes of the combined Planning and Parish Council Meeting on Tuesday 27th June 2023 at 7.30 pm. This meeting was held at Rusper Village Hall.

Present: M Cooke (Chair), Cllrs G Hussey (Vice Chair), V Hanstad-Pilcher, F Maitland-Smith, S White, M Fillmore, R Gatt, G Adams, G Fleming, G Sallows, Cllrs T Hogben (HDC), E Kitchen (HDC) K Nagle (WSCC).

Absent:

1. **Apologies**

None.

2. **Co-option of Councillor**

It was **RESOLVED** to co-opt Marion Fenton on to the Council. The Clerk handed Cllr Fenton her Register of Interest form and Acceptance of Office form for completion.

Action Cllr M Fenton.

3. **Declaration of Interests**

Members were reminded to make any declarations of a personal and/or pecuniary interest that they may have in relation to items on the agenda. No declarations were made.

4. **Climate Emergency**

To **acknowledge** that there is currently a climate emergency, and to ensure that all decisions made within meeting have consideration to this.

5. **Minutes of previous meeting**

It was **RESOLVED** to approve the Minutes of the previous Council meeting held on 16th May 2023 and the Planning meeting on 23rd May 2023. The Chair signed the minutes.

6. **Open Forum**

No members of the public were present.

7. **Reports from other Authorities**

District Councillor Tony Hogben – advised the Parish Council to change ‘emergency’ to ‘crisis’ on the Climate Emergency section of the Agenda. An update was given on the status of the Faygate Garage site. An update was given on the Licence application.

County Councillor Katie Nagel – WSCC are now working to a normal timeframe following a period of delayed response.

District Councillor Liz Kitchen – Noted the Morrison store site is on hold due to water neutrality.

8. **Active Planning Applications**

DC/23/1149 Emily Cottage 7 Steeres Hill Rusper West Sussex RH12 4PT. Extension of existing first floor front dormer.

It was RESOLVED that there are no objections to this application.

DC/23/1050 3 Chalice Walk High Street Rusper West Sussex RH12 4FA. Erection of a single-storey outbuilding within rear garden.

It was RESOLVED to comment on this application as follows: Rusper Parish Council **OBJECTS** to this application as it will impact the view from the neighbouring Grade I listed Church. This is a sensitive conversation area and the view of the home office from the churchyard will be impacted.

DC/22/1358 Rose Cottage Charlwood Road Ifield Crawley West Sussex RH11 0JZ. Application to confirm the continuous use of Rose Cottage for House of Multiple Occupancy purposes for a period in excess of ten years (Lawful Development Certificate - Existing).

It was RESOLVED that there are no objections to this application.

DC/23/1031 Severn Cottage Charlwood Road Ifield West Sussex RH11 0JZ. Demolition of existing porch and single storey side conservatory. Erection of a part two storey and part single storey side extension.

It was RESOLVED that there are no objections to this application.

DC/21/2172 Land South of East Street Rusper West Sussex. Erection of 6 No. 3-bed dwellings (including 1 No. retirement property), with associated garages, creation of an access drive and landscaping works (Resubmission of DC/20/2454). To **note** extra reports added to the application.

It was RESOLVED to comment on this application as follows: Rusper Parish Council **OBJECTS** to this application as attached. ([Document 1](#)).

DC/23/1004 Land Adjacent To Saykers Faygate Lane Faygate Horsham RH12 4RF. Erection of 1no. dwelling with associated parking and amenity space.

It was RESOLVED that RPC **OBJECTS** to this application. This is a greenfield site, outside of any built-up area. The water neutrality statement does not apply as there is no building currently on site and the report is not clear as to which dwelling it is referring to. It is contrary to the existing Neighbourhood Plan, not a sustainable development, no public transport on a C class road, no splays shown for the entrance for residential use.

DC/23/0283 - Spinroute Ltd CCM Depot Rusper Road Ifield Crawley West Sussex RH11 0LQ. Application to confirm the continuous use of land as mixed use, single composite planning unit comprising the sui generis use of the site between 7am to 6pm Monday to Friday and 9am to 1pm at weekends for Class B2 use (car repair workshop, MOT testing station and coach building/trimming workshop), parking of vehicles (parking for self-drive hire companies; local main dealer cars awaiting sale and transport; storage of plant and machinery; trailer parking; parking of lorry bodies, scrap/mechanically failed cars and general vehicle storage for staff and customer parking) and parking of up to 150 airport parked cars for a period in excess of ten

years (Lawful Development Certificate - Existing).
Noted application permitted.

It was **agreed** that the Clerk would write to the HDC Planning to understand the process as to how this application was approved when it had been submitted to appeal.

Action: Clerk to arrange a meeting with HDC Planning Cllrs Fenella Maitland-Smith, Cllr George Sallows, Cllr Michelle Cook and Cllr Viv Hanstad-Pilcher all to the meeting on behalf of the Parish Council.

9. **Reports from Representatives**

Cllr M Fillmore – report received in advance of the meeting noted and is added to website under the new ‘Gatwick’ section.

Cllr M Cooke- Horsham District Older Peoples Forum report received in advance of the meeting noted.

Cllr V Hanstad-Pilcher – feedback from a meeting with Police Inspector Neil Durken and Community Policing by the Community. Operation on anti-social driving is being enforced in this area, once the operation on North Horsham is complete. The local PCSO is now back on duty after a period of absence. Noted that the Licence application was addressed by the Police and the RPC objection was raised on the Council’s behalf. Next Police meeting is on 20th July.

Cllr Ritchie Gatt – Feedback noted from the Horsham Incinerator liaison group.

Cllr Geoff Hussey – Update on the Gatwick liaison group meeting the powerpoint from the event is to be circulated to the Council. Noted Gatwick railway construction is being completed by November and will be fully operational, a survey is being carried out every quarter and a request to include a question on where people park to travel has been raised.

Parish Playground – it was **proposed** that a cost of £70 plus VAT to purchase wood to repair the chat room. This was **agreed** and receipts for the purchased should be passed to the Clerk.

Cllr George Sallows – Recreation Group – noted that the group are still trying to contact the Hurst family to get permission for the improvement works. The Sports Club are claiming the S106 money from HDC.

Cllr Gary Adams – reported that there is a signification pothole in Green Lane with the junction of Friday Street.

Action: Cllr Adams to supply the Clerk with a photo and ‘three words’ location so that this can be reported on-line and added to the Council report log.

10. **Public notice - licensing application - Licensing Act 2003** To note an update on the application received from Harry William Albert Slade for a new Premises Licence for Ashfolds, Horsham Road, Rusper, HORSHAM, RH12 4QX The application proposes to apply for the following licensable activities, on Friday 1st, Saturday 2nd and Sunday 3rd September 2023.

Noted that the Licence has now been issued but the Parish Council were excluded from the hearing despite issuing a representation to the Licencing department which was mislaid and attending the hearing that was postponed on the day but were not made aware of the new hearing date.

It was **agreed** to write a complaint. **Action:** CLERK to draft a complaint.

Noted that there is an upcoming event in the village being advertised via social media

on 28th August 2023. Clerk is to make the HDC Licencing department aware of this event.

Action: Clerk to email Licensing.

11. **Footpath No 1549_2 – Temporary Closure Notice (Issue 34920)**

Report sent in advance of the meeting noted. It was **agreed** to ask where this footpath is on the list, which is being reviewed in August, why is it considered unsafe whereas the car park is seen as more dangerous and what is the future plan for the footpath is.

Action: Clerk to write to the footpath ranger and copy Country Councillor Katie Nagle.

12. **Rusper Conservation Area Update following Consultation process**

Report noted and the Conservation area has been accepted.

13. **Rusper Stores Recycling Bin**

Following a meeting with the Rusper Store owner it was **proposed** that a new recycle bin should be installed outside the Stores to compliment the general waste bins. It was **agreed** the that cost of £499 for the new bin is acceptable with a local contact installing the bin.

Action: Cllr S White to submit papers to Cllr V Hanstad-Pilcher to issue the request through the Procurement process.

14. **Recreational Ground**

It was **agreed** to accept the Purchase Order report as detailed and to **award** the works to Hedgehog. Noted that works to be completed by September. The works will cost £800 more than the grant awarded by Courage Dyers. It was **proposed** that Courage Dyers should be made aware of the increase to enquire about an increase in the current grant.

Action: Cllr Malcolm Fillmore to be given the updated quote to show the higher amount to present it to Courage Dyers for their consideration. All were in favour. Update on payment of the Lease - payment has been offered to the landlords Solicitor following no response to 2 letters one being recorded delivery – carried to the next meeting.

15. **Neighbourhood Plan Steering Group Committee**

Cllr Fenella Maitland-Smith updated the Council on 19th June 2023 meeting. The NPSC recommended that the Council should write to the leaders of HDC Council with their concerns for the new Local Plan. A draft letter was issued to the Council in advance of the meeting. It was **resolved** to issue the letter with minor amendments made during the meeting straight after the meeting.

Action Clerk to issue NPSG recommended letter to HDC.

16. **Transport Survey**

The draft survey was issued in advance of the meeting. The feedback from the Council was that the survey needed to include the whole Parish. The survey should also include farming, lanes, horses. It was **agreed** that an informal working party should be formed so that the content requirements of the survey can be fed back. The group are Cllr S White, Cllr F Maitland-Smith, Cllr G Sallows, Cllr G Hussey and the Clerk.

Action: Clerk to arrange meeting. Clerk to contact Alan Bailes to make him aware that a response will be issued to him shortly.

17. **Gatwick – meeting with Jeremy Quin MP**

Noted feedback from Cllr Fillmore following the meeting with Jeremy Quin MP and a letter following up the meeting was considered by the Council. Reports were also

received and will be updated onto the Council website. It was **agreed** to send the letter.

Action Clerk to send letter and to update the website with the Gatwick reports.

18. **Financial**

It was **RESOLVED** to approve the financial report, this was signed by the Chair. The Council **acknowledges** the VAT refund FY22/23.

19. **Schedule of Payments**

It was **RESOLVED** to approve the schedule of payments, this was signed by the Chair.

20. **Future of Council and Planning Meeting**

It was **proposed** to combine Parish Council meetings into one meeting but to commence the meetings at 6.30pm. It was **agreed** to trial this at the July meeting and review again at the end of the meeting.

Action Clerk to re-advertise this meeting time change and to inform Village Hall bookings Clerk.

The date of next meeting is 25th July 2023.

Meeting ends 2212hrs