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Minutes of the Ordinary Meeting held in the Village Hall on Tuesday 26th June 2018 at 7.30 pm

Present: Cllrs. G. Hill (Chairman) G. Sallows (Vice Chairman), C. Forrest, V. Bender, R. Allen, G. Hussey, V. Saunders and A. Sheridan
L. Bannister (Clerk)
WSCC & HDC Cllr. L. Kitchen
2 members of the public

1 Apologies for Absence

Apologies were received from Cllrs. Gatt, Vance-Webb, and Lawton.

2 Declarations of Interest

None.

3 Minutes of previous Meeting

These were agreed and duly signed by Cllr. Hill.

4 Open Forum

The meeting was adjourned to allow members of the public to speak.

No members of the public were present.

The meeting was resumed.

5 Planning

DC/18/1157 Greenfield Farm House, Charlwood Road

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council does not object to this application.'

DC/18/1161 Severn Cottage, Charlwood Road

It was RESOLVED to comment on this application as follows:-

'Rusper Parish Council is in support of this application.'

Cllrs. Kitchen, Saunders and Sheridan arrived

DC/18/1197 Old Park, Horsham Road

Members were concerned about the amount of planning applications received for this site following an original application which was only just acceptable. Members requested a meeting with the case officer to discuss this further. Cllr. Kitchen would like to be invited to this meeting.

Report on Rusper Road developments

Cllr. Bender reported as follows:-

The Martin Grant site is nearly finished and is 70% occupied. There is not as much disturbance from lorries now.

The noise from the Bovis Homes site is really bad, the dust is horrendous and the language used by the builders is bad. The road sweeper doesn't use water so the mud just gets pushed onto the pavements. The Clerk will write to the site manager and Environmental Health to report this.

Lights are now being put in the site. Cllr. Bender will check with the site manager that these will be maintained by the developer in the future.

6 Open Forum

Two members of the public arrived so the meeting was adjourned to allow them to speak

The members of the public wanted to know details about the proposed layby on Wimland Road. The proposal was described to them and they didn't raise any objections.

The meeting was resumed

7 Planning updates

The application for an incinerator was refused. The objection from RPC was not noted on the list of objections, and RPC was not allowed a speaking slot. There was concern raised about WSCC officers, who omitted lots of details. A complaint will be sent to the WSCC leader about these issues.

Cllr. Kitchen said that she objected to this application on behalf of RPC.

8 Reports from other authorities

Cllr. Kitchen reported as follows:-

Complaints have been received about the quality of the road works in East Street. Cllr. Kitchen has passed this complaint on to Highways.

Cllr. Kitchen believes Homes England have more plans for development and Crawley Borough Council are involved. This will be looked at in the review of their local plan.

There have been complaints about the dog walking site in Lambs Green. They have been told to put in an application for access further away from Lambs Green.

Cllr. Kitchen does not have an update about the enforcement at Ifield Court Hotel.

9 Attendance at planning workshop

Cllr. Hill would like someone to attend training about traveller and gypsy sites.

10 GDPR

It was RESOLVED to approve an Internal Privacy Policy and a Subject Access Request Internal Procedure.

11 Appointment of HALC representative

Cllr. Allen is unable to take this on this year. Cllr. Gatt will be asked to take this on.

12 Event to mark end of World War One

It was RESOLVED that Cllr. Forrest will chair a working group to make a proposal to RPC about an event to mark the end of World War One. This will also include Cllrs. Bender, Sheridan and Saunders. The Clerk can provide administrative support.

13 Proposed layby on Wimland Road

Cllr. Gatt would like to construct a layby on Wimland Road opposite the Frog and Nightgown. This would be funded by the Frog and Nightgown and would make the parking there safer. Cllr. Gatt would like RPC to make an application to Highways on his behalf for this.

Members did not object to this proposal, but would like to see a drawing/some measurements of the proposal.

14 Rusper litter pick

This will be on Sunday 29th July at 10am. Cllr. Saunders will collect the equipment from the depot. Cllr. Sheridan will put up advertisement signs nearer the time. The Clerk will send around a risk assessment to be read out to the volunteers.

15 Sports field

There is still no news from the landowner. Cllr. Kitchen suggested writing to him and asking to progress this.

Cllr. Sheridan has taken legal advice on assets of community value. This would give the right to RPC to bid if the land becomes available for sale. Cllr. Sheridan will do more research about this, and look for someone who can advise on any legal implications.

Cllr. Kitchen left the meeting

16 Approval of grant making policy **It was RESOLVED** to approve this.

The members of the public left the meeting

17 Neighbourhood Plan update

Cllr. Sallows updated that the committee met in June and thought about their 'vision' for Rusper. Cllr. Sallows put together a vision statement which was very well received. The committee will start to look at the sites that have been put forward soon. The grant for the technical assessment was discussed, and will be decided at the next meeting.

18 Report From Representatives

Cllr. Sallows has put together a Dark Skies Policy. This will be added to the next agenda.

Cllr. Hussey updated that there are three more finger posts to refurbish. These will be started again in autumn. Cllr. Hussey is going to get quotes for new picnic tables for the playground.

Cllr. Allen reported a resident of Green Lane has been trying to put together a quote for broadband infrastructure.

Cllr. Sallows said that the electrical safety check is due on the pavilion. He has had one quote for £600 so far.

The glass for the payphone in Lambs Green has arrived, and Cllr. Sheridan will ask someone to fit this.

Cllr. Bender left the meeting

Cllr. Sheridan reported that there is a lot of discontent in Lambs Green due to the dog walking site. The occupiers are not doing what they have been allowed to do. The neighbours are in constant contact with Cllr. Kitchen. The hours of operation have been logged and they are well outside of the permitted hours.

19 Clerk's Report

The litter warden will be off work for a few weeks.

Sherlock and Neal will quote for fixing the notice board soon.

The Clerk and Cllr. Hussey met with WSCC to discuss drainage at Rusper Road, Hillybarn and Wimland Road. There is now only funding available for capital improvements – maintenance will need to be done by landowners with riparian responsibility. So, scopes for work will be provided for Hillybarn and Wimland Road, but RPC will need to contact Homes England to ask them to clear their ditches.

20 Parish Magazine

The following items will be included:

- First World War remembrance event – looking for names of members who came home.

21 Other business

Cllr. Allen reported that fly tipping is a regular problem in Rusper, and suggested putting up signs, and possibly CCTV, to attempt to prevent this.

22 Finances

Reconciled accounts & bank statements

It was RESOLVED to agree these and they were duly signed by Cllr. Sheridan.

Invoices to pay

It was RESOLVED to pay the following:

Salary for Clerk (June) – £494.43

Overtime for Clerk for NP admin/GDPR (June) – £125.51

Litter Warden salary & expenses – £83 & £23.48 (£106.48)

PAYE - £1

SSALC invoice for councillor training - £72

Parts of telephone kiosk - £71.57 (payable to Clerk)

Coole Bevis money on account for Gardeners Green - £500

All of these payments will be sent via bank transfer.

23 Date of Next Meeting

The next Council meeting will be held on 31st July 2018 at 7.30 pm. The next Neighbourhood Plan Committee meeting will be held on 17th July 2018.

The meeting closed at 9.20 pm

LEANNE BANNISTER
CLERK